

The attached document was submitted to the
Washoe County Board of Commissioners during
the meeting held on 9/11/18.
by Bob Webb
for Agenda Item No. 12
and included here pursuant to NRS 241.020(8).

Potential Fire Protection and Safety Licensing Requirements

Outdoor Festival Business License The Lantern Fest 2018

October 13 & 14, 2018 (or October 27 & 28, 2018 for delay dates)

1. PRE-EVENT CONDITIONS

The applicant shall provide Washoe County Business License with proof of compliance with all pre-event conditions pursuant to WCC section 25.283(1) by October 4, 2018.

Washoe County Business License shall subsequently notify the Director of the Planning & Building Division, Community Services Department, that all imposed pre-event conditions have been completed and that all applicable fees have been paid. The Director will issue the Outdoor Festival business license after such notification by Business License staff.

h. Fire Protection (Truckee Meadows Fire Protection District):

(Staff contact: Deputy Fire Chief Lisa Beaver, (775) 326-6005, lbeaver@tmfpd.us)

Conditions if event proposes to use open flame devices:

- (1) Obtain the following operational permits (2012 IFC 105.6) and pay associated permit fees:
 - (i) An event permit (2012 IFC 105.6.34);
 - (ii) A permit for open flames and candles associated with assembly occupancies (2012 IFC 105.6.30); and,
 - (iii) A permit for temporary membrane structures and tents with an area in excess of 400 sq. ft. (2012 IFC 105.6.43).
- (2) An inspection shall be conducted a minimum of 8 hours prior to the start of the event.
- (3) No open flames shall be permitted on "RED FLAG" warning days, or when winds in excess of 5 mph are present.
- (4) Submittal and Approval of a Public Safety Plan (2012 IFC 403.2) that shall depict the emergency vehicle ingress and egress; placement of fire extinguishers and emergency equipment; communication plan that depicts how communication will take place if an emergency occurs during the event; emergency escape routes and assembly areas; location of emergency medical services staging; location of parked vehicles and vendor parking; location of gas fueled appliances and the location of water for firefighting.
- (5) A seating plan shall be provided that includes the information found in the 2012 IFC 404.3; information shall include the occupant load and the occupant load limit, aisles, and the number of required exits (2012 IFC 408.2).

- (6) Provide a Fire Watch Plan (2012 IFC 403.1) and include information on the number of fire watch personnel, names, duties, training (2012 IFC 406), and equipment used by Fire Watch personnel in the case of fire. The fire watch plan shall provide the location of all torches or live flame to be used for ignition of the Sky Lanterns. Each place of ignition shall have a Fire Watch person assigned.
- (7) Provide Crowd Managers trained in crowd management. The minimum number of Crowd Managers shall be one to every 250 persons (2012 IFC 403.3).

Conditions if event proposes to use non-open flame devices:

- (1) Obtain the following operational permits (2012 IFC 105.6) and pay associated permit fees:
 - (i) An event permit (2012 IFC 105.6.34); and,
 - (ii) A permit for temporary membrane structures and tents with an area in excess of 400 sq. ft. (2012 IFC 105.6.43).
- (2) An inspection shall be conducted a minimum of 8 hours prior to the start of the event.
- (3) Submittal and Approval of a Public Safety Plan (2012 IFC 403.2) that shall depict the emergency vehicle ingress and egress; placement of fire extinguishers and emergency equipment; communication plan that depicts how communication will take place if an emergency occurs during the event; emergency escape routes and assembly areas; location of emergency medical services staging; location of parked vehicles and vendor parking; location of gas fueled appliances and the location of water for firefighting.
- (4) A seating plan shall be provided that includes the information found in the 2012 IFC 404.3, information shall include the occupant load and the occupant load limit, aisles and the number of required exits (2012 IFC 408.2).
- (5) Provide Crowd Managers trained in crowd management. The minimum number of Crowd Managers shall be one to every 250 persons (2012 IFC 403.3).